

**Chief Executive: Fiona Lees**

**Chief Governance Officer: David Mitchell**

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**East Ayrshire**  
COUNCIL

To: Councillors Hugh Ross, Lillian Jones, Gordon Cree, Provost Jim Todd and Councillor Jim Roberts; Mr John Armstrong and Mr Graeme Niven, Trustees.

27 January 2016

Dear Trustee/Colleagues

**TRUSTEES OF KILMARNOCK LEISURE CENTRE – 3 FEBRUARY 2016**

You are requested to attend the next meeting of the **Kilmarnock Leisure Centre Trustees** to take place on **WEDNESDAY 3 FEBRUARY 2016** commencing at **1000 HOURS** in the **GALLEON CENTRE, TITCHFIELD STREET, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely

A handwritten signature in cursive script, appearing to read "Christine Baird".

pp David Mitchell  
Chief Governance Officer  
JM/AM

**BUSINESS**

1. **MINUTES OF PREVIOUS MEETING (pages 1-4)** - Submit for approval, the Minutes of the meeting held on 26 November 2015 (copy enclosed).
2. **PERIOD 9 - MANAGEMENT ACCOUNTS (pages 5-13)** - Submit report (copy enclosed) by the General Manager to inform Trustees of the financial position of the Galleon Centre to period 9 end, 31 January 2016.
3. **REVENUE ESTIMATES (pages 14-32)** – Submit report (copy enclosed) by the General Manager to inform of the recommended Revenue Estimates and price increase for 2016/17 for the Galleon Centre, for Trustee's consideration and approval.
4. **VISIT SCOTLAND – QUALITY ASSURANCE GRADING (pages 33-43)** – Submit report (copy enclosed) by the General Manager to inform of the recent Visit Scotland Visitor Attraction Scheme inspection held at the Galleon Centre in November 2015.