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Scottish Charity Number: SC 00 8314  
Trust Established 1985

## **STAFF PARKING POLICY**

The Kilmarnock Leisure Centre Trust are committed to engender good partnership relationship with all local businesses to ensure that we can and will work together to bring about a successful town centre regeneration.

This Parking Policy for our local businesses car park's and named car park spaces is to ensure that our staff recognise the importance of good business and customer relationships in the business community and that KLCT recognise the importance of car park spaces for each individual business in the area.

The KLCT will ensure that staff do not;

- Park in car park(s) or spaces set out for the individual business customers whilst they are attending their place of work.
- Be polite at all other times respecting the right of each business request to immediately move their car, every member of staff will comply every time with any such request.

The KLCT reserve the right to discipline any member of staff who refuses to comply with the above and further should any member of staff continually refuse to do so, this could be deemed as gross misconduct which could result in their dismissal.